



Premises & Estate Department
SBI LHO, Sector -17, Chandigarh - 160017

TENDER. No. P&E /FIRE/AMC-FHS/2023-24/ 36

DATED: 25.09.2023

NOTICE FOR INVITING TENDER OF SBI CHANDIGARH CIRCLE APPROVED EMPANELED VENDORS FOR ANNUAL MAINTENANCE CONTRACT (AMC) FOR FIRE SAFETY SERVICES AND ALLIED EQUIPMENTS (FIRE HYDRANT CUM SPRINKLER SYSTEM) OF ADMINISTRATIVE OFFICES (BATHINDA, ROHTAK, PANCHKULA, MOHALI, JAMMU, SBILD PANCHKULA, OFFICERS COLONY, MOHALI, AND LOCAL HEAD OFFICE CHANDIGARH).

TENDER PROCESS SCHEDULE

Activity	Date and time
Date of Issue of Tender	27.09. 2023
Last date for submission of the Bid	11.10.2023 till 1500 hrs.
Pre- bid meeting date	04.10.2023 at 1630 hrs.
Date and Time of Opening of Technical Bid (Covered Envelope -I)	11.10. 2023 at 1600 hrs.
Date and Time of Opening of Financial Bid	e- financial Bid (The technical successful vendors participating in e- financial bid)

Note: Any change in above schedule, on the account of reasons, whatsoever, shall be informed to the bidders by e-mail. Bidders are advised to periodically check their e-mails for latest updates related to this Tender.

ADDRESS FOR COMMUNICATION

Asst. General Manager (P & E),
State Bank of India,
Premises & Estate Department, Local Head Office,
Sector – 17, Chandigarh- 160017
Tel Ph: - (0172) – 4567102
E mail – agmpre.lhoch@sbi.co.in

SECTION-01

GENERAL INFORMATION

1.1 State Bank of India, Local Head Office, Chandigarh, inviting AMC tender FOR FIRE SAFETY SERVICES AND ALLIED EQUIPMENTS OF ADMINISTRATIVE OFFICES (BATHINDA, ROHTAK, PANCHKULA, MOHALI, JAMMU, SBILD PANCHKULA, OFFICERS COLONY, MOHALI, AND LOCAL HEAD OFFICE CHANDIGARH). Interested parties may apply duly completed applications in the prescribed format with required documents etc. should be submitted on or before due date.

1.2 The Bank may reject any or all application/ incomplete applications, even though the firms primarily satisfy the eligibility criteria. The Bank reserves the right to cancel the tendering process without giving any reasons at any stage. Bank's decision in this regard shall be final and binding on all concerned.

1.3 Errors and Omissions: Each bidder shall notify the Bank of any error, omission, or discrepancy, if any, found in this Tender Document.

1.4 Acceptance of Terms: The bidders will, by responding to the Bank's Tender Document, be deemed to have accepted the terms as stated in this Tender Document.

1.5 The successful Bidders may be required to execute an Agreement with the Bank in the form and format prescribed by the Bank.

1.6 In case the date of opening/closing of Bids is declared a holiday in Chandigarh, the bids will be opened/closed on the next working day at the same time. Bank has the right to accept/reject any/all bid without assigning any reasons. ***The Bank also reserves its right to reject any bid which, in the opinion of the Bank, is too low or unrealistic for effectively carrying out the obligations required under the terms and conditions of the tender.***

SECTION -1

	Name of the work	Annual Maintenance Contract (AMC) for Fire Safety Services and allied equipment's for Administrative Offices Buildings (Panchkula, Bathinda, Rohtak, Mohali, Jammu, SBILD Panchkula, Residential SBI Colony Mohali and Local Head Office Chandigarh Building.
2	Date and Time for issue of Tender	27/09/2023
3	Pre-Bid meeting	04.10.2023 (Time: - 15:00)
4	Last date and time of submission of Tender	11.10.2023
5	Place, date & time for Opening of tender Contact person /telephone no/email address.	Premises & Estate Department, Local Head Office, Sector – 17, Chandigarh-160017 Sh. Pawan Kumar Circle Fire Officer – fo.lhocha@sbi.co.in Representatives of Bidder may be present during opening of Bids. However, Bids would be opened even in the absence of any or all the bidder's representatives.
6	Terms of payment of Bills	The amount of AMC will be paid on quarterly basis after successful completion and satisfactory service during the quarter of service.
7	Period of contract	One year subject to quarterly review for satisfactory services.
8	(Penalty clause) Liquidated Damages	Time is the essence of the services. The minor repairs will be completed within 4 hours (i.e. servicing, small repair works, which does not require any, bought out material). The major repair work is to be completed in all respects in 2 (Two) days from the date of Complaint. In case of any delay beyond 4 hours for minor & 2 days for major repair works, supplier must make standby arrangement. If fails to arrange standby Units, penalty will be imposed @

		1% of the contract value per day of delay of the quarter.
10	Validity period of the tender.	NA
12	EMD /DD	10000/- DD deposit in favour of State Bank Of India, Chandigarh
11	Eligible Taxes	<p>A) Income Tax will be deducted at source as per Govt. Guidelines.</p> <p>B) Reimbursement of GST will be made only on submission of proper GST invoice as per applicable GST provision. The contractor should comply with the following.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Contractor should have GST Registration Number <input type="checkbox"/> Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision <input type="checkbox"/> In case of Correction in the bills after scrutiny, contractor should submit fresh bills for payment <input type="checkbox"/> Contractor should timely file his GST return in accordance with GST provisions to enable the bank to claim the credit of GST paid to the contractor
12	Electronic Payment	Payment shall be made by way of electronic fund transfer and the bill will be paid by Administrative Offices /LHO Chandigarh . Firm should furnish details of the bank, A/c No, IFSC code.
It is the vendors' responsibility to ensure to comply the minimum wages rules, labor department rules and other applicable central govt. norms from time to time.		

SECTION-02

EARNEST MONEY DEPOSIT AND SECURITY DEPOSIT

2.1 The Bidders shall deposit an EMD for an amount of Rs. 10,000 /- (Rs. Ten thousand only) in the form of Demand Draft/Banker's cheque, in favor of State Bank of India, LHO Chandigarh, payable at Chandigarh before last date of submission of tender i.e. **11.10.2023** upto 1500 Hrs. (**Tender Application without EMD will not be considered**).

**Asst. General Manager (P & E),
State Bank of India,
Premises & Estate Department, Local Head Office,
Sector -17, Chandigarh -160017**

2.2 The EMD shall be forfeited if:

- i. A Vendor/Bidder withdraws the offer during the period of validity of the bid/contract.
- ii. The successful Vendor/Bidder fails to execute the work satisfactorily within the stipulated time schedule. Bank's decision in the above cases will be final.

2.3 No interest shall be paid on the EMD deposited by the tenderer. EMD of the successful bidder shall be refunded after the successful completion of the work tenure, whereas EMD of the unsuccessful bidders will be refunded on completion of Bid/Tender process. The EMD of the successful Bidder shall be retained as Security Deposit and payable at the end of the Contract Period.

SECTION – 3

THE ROLE OF FIRE TECHNICIAN

- a) One qualified (Diploma Holder in Fire & Industrial Safety/ Advanced Diploma in Fire & Safety Holder / ITI from NCVT & Govt. Approved Institute with 2 Years experienced in Fire Technician shall be provided at Our Administrative Offices Building / SBI, LHO Building, during general Shift (09.00 A.M. to 6.00 P.M.) on all 365 days of the year.
- b) The fire Technician will do Daily monitoring, checking and operation to ensure serviceability of all Fire Safety Systems and allied Equipment provided in the building.
 - i.e.
 - c) Checking and operation of all fire pumps and its accessories.
 - d) Monitoring and checking of Control panels of all systems
 - e) Checking of water level in the water tanks
 - f) Checking of fuel level in the Diesel tank.
 - g) Checking of positions (On / OFF) control valves of the systems.
 - h) Visual Checking of all firefighting equipment in the building.
 - i) Cleaning and dusting of all fire pumps, control panels & other equipment.

- j) Coordination with AMC vendor
- k) To take follow up action in case of automatic / manual activation of systems also take corrective action to keep the systems in working condition.
- l) He will impart training in operation of all systems to banks' Security & other staff members.
- m) He will maintain logbook for daily checking and operation of all systems.
- n) Any problems in the Fire systems should be brought to the notice of the Officer in Charge in the Administrative Office.
- o) The Fire Technician should be covered with P.F. / minimum wages as per labour laws. All the rules and regulations as per the extant guidelines of labour department are to be followed, wherever applicable.
- p) The technician employed by Vendor shall be allowed in each week a day's rest and Statutory holidays with wages, as required under the relevant laws. Vendor will arrange for the relief arrangement and ensure availability of technician at site for 365 days.
- q) Any person employed by Vendor, who in opinion of the bank had committed misconducts himself or misbehaved or is doubtful character, shall be removed from the work on the request of bank's authority. Such person shall not again be employed on the works without the prior permission of the bank's authority.
- r) Vendor shall be held personally responsible for the conduct of Vendor workmen and shall be liable for consequential action.
- s) The whole of the work included in the contract shall be executed by Vendor, and shall not directly or indirectly transfer, assign or sublet the contract or any part thereof; no undertaking shall relieve the contractor from the full responsibility of the contractor.
- t) Monthly bill shall be payable within 15 working days from the date of submission of bills.
- u) All Taxes will be ducted from the payment as per Government rules in vogue.
- v) **The rates shall be inclusive of relief arrangement and all taxes, excluding GST.**
- w) The **validity of the contract will be for a period of One Year**. No escalation will be permitted during the validity period.
- x) The contract can be terminated by the bank any time without assigning any reasons thereof.
- y) The bank will deduct Rs.200/- per day from the payment in case of absence from the duties.
- z) The courts of Chandigarh alone shall have jurisdiction in respect of any dispute arising.

- aa) Vendor should possess valid labour license code for applicable taxes, Provident fund, and ESI, wherever applicable. Vendor shall pay the minimum wages as per statutory regulations / rules as in vogue.
- bb) Identity cards shall be provided to the employees.
- cc) Vendor will ensure adherence of all safety regulations.
- dd) Persons involved in work shall be provided with proper safety appliances like safety shoes, helmet, apron etc.
- ee) Vendor will be responsible for any type of injury / accident to the persons engaged by them.
- ff) Vendor will maintain all registers as per the Contract Labour (Regulation and Abolition) Act 1970 and produce them for inspection as and when required by the SBIIMS.
- gg) The fire technician deployed by Vendor should carry his original qualification certificates for our verification on the day of reporting.

SCOPE OF WORK:

i. FIRE HYDRANT AND SPRINKLER SYSTEMS

ii. Quarterly (4 visits in a year): Mandatory in same Quarter

S.N.	Item / Components	Maintenance work
1	Pumps and Motors	Cleaning, Checking & Testing of all pumps, tightening of nut & Bolts, cable terminals, earthing, leakage arresting from the glands. Rectification of any defects noticed and replacement of worn-out items.
2	Butterfly valves and non-return valves	Checking and operations of all valves, tightening of nut & bolts, leakage arresting, replacement of rusted nut bolts, changing of worn-out gaskets whenever necessary.
3	Hydrant Valves	Operating, Cleaning & Brass polishing, checking of ring and seat washers, flange gaskets, greasing / oiling of lugs and spindle and leakage arresting whenever required.
4	Hose reels and drums	Cleaning of hose reels and drums, checking of drum and reels for any leakage, application of chalk powder to rubber reels, oiling / greasing of moveable parts of drum. Wet operation of each hose reel. Rectification of any defects / leakage noticed.

		Hose reels shall be subjected to regular inspection to ensure that all valves are functional, outlet nozzle not choked. At least once in a year the same shall be subjected to operation to ensure that hose reel is in good condition and that the coupling joints are watertight. Flow should also be checked for the leakage of hose reel.
5	Air Cushion Vessel	Cleaning, checking of -all components such as spring-loaded safety valve, air release valve and gate valve. Oiling of spring and adjustment of spring tension and leakage arresting if any.
6	Pressure switches	Testing, cleaning, and calibrating / adjusting the pressure switches to the required setting. Checking of cable terminals.
7	Hose Boxes	Cleaning and checking rubber beading and locking arrangement, oiling of locks and hinges.
8	Control Panels	Cleaning and testing of all components of control panel. Replacement of worn-out / unserviceable indicator bulbs fuses. Servicing of starter, tightening of cable terminals, checking of battery charging circuit, earthing and rectification of defects if any.
9	Diesel Engine	<p>Cleaning, checking, and running of engine for 20 minutes, adjustment / tightening of nut and bolts, checking of fuel, electrical, cooling and lubrication system of engine, Adjustment of valve clearances, checking of batteries for charged condition and making up the distilled water level, checking: and testing of control panels for all functions. Rectification of defects noticed during testing.</p> <p>Maintaining Diesel Engine is very important for the system operation since during fire, power supply is deliberately or un-deliberately switched off. Annual Maintenance Contract (AMC) of engine shall be given to the authorized service center of engine manufacturer. Adequate diesel should either be available in the pump house or nearby so that operation is not discontinued for want of diesel.</p>

10	Foot valves	Rectification of all defects noticed during testing i.e., removing of foot valves, replacement of unserviceable leather gaskets/ ball, flange gaskets and rusted nut & bolts and fixing of foot valves.
11	RRL Hoses	Unwinding and winding of hoses, checking of washers of the couplings, replacement of unserviceable washers etc. Wet operation of hoses in phases.
12	Sprinkler Heads	<p>Checking and Cleaning of sprinkler heads. Replacing of damaged sprinkler heads etc.</p> <p>Sprinkler shall not be there conditioned or repaired. Used and/or defective sprinklers shall be replaced by new ones.</p> <ol style="list-style-type: none"> 1. Sprinklers shall not be painted after installation. 2. Spare Sprinklers - A stock of spare sprinklers shall be kept in Fire Control Room so that prompt replacement is possible after operation/damage of a sprinkler head. A minimum of 5% of the installed capacity or 25 sprinklers of all types whichever is more shall be kept in stock. Spanners for sprinklers and Teflon tape shall also be kept along with spare sprinklers in readiness. 3. As far as possible, the installation shall be maintained in operating condition by blanking off pipe work feeding the inoperative part or parts where work is taking place. D.1.5 The inoperative part if defective shall be attended to and connected with the operative system. <p>Action following sprinkler operation</p> <ol style="list-style-type: none"> 1 Following the operation of sprinklers, the operated head shall be replaced with new ones and water supply shall be restored.

		<p>2 The sprinklers in the vicinity of the operated sprinklers shall also be checked for damage by heat or any other cause and replaced if necessary.</p> <p>3 The sprinkler pump shall not be shut off until complete extinguishment of the fire. The starting of the pump shall be automatic but the stopping of the pump after an extinguishment shall be manual.</p> <p>4. All piping shall be examined to determine its conditions at least once a year.</p> <p>5. All Installation Control Valves and associated equipment shall be serviced and tested annually.</p> <p>6. Discharge test of sprinklers shall be carried out at least once in six months.</p> <p>7. Manual testing of the system shall be carried out once in six months.</p> <p>8. When normally opened valves are closed following system operation or test, suitable procedure shall be instituted to ensure that they are re-opened.</p> <p>9. The entire system shall flushed at least once in a year.</p> <p>10. The sprinkler bulbs shall be kept free from paint or dust.</p>
13	Flow Switches	Checking of all flow switches for its proper functioning. Rectification of defects noticed during testing.
14	Sprinkler Control panel	Checking and testing of all zones of the panel and rectification of defects noticed.
15	Pipeline	Visual Checking of pipeline for its healthiness. Checking of supports / clamps for firmness and for: any leakage and rectification of the same if any.

a) Before quoting the rates, the contractor is advised to visit the site of work to inspect / study the present status and functioning / installation of systems.

- b) The testing / maintenance work must be carried out during working hours without causing any inconvenience to the functioning of the Bank/ staff members. In most of the time the work / testing of the system is required to be carried out after office hours or on holidays etc. The rates quoted should include labour cost for working at odd hours and on holidays and no extra payment shall be paid for such cases.
- c) The quoted **rates** of AMC. should **be inclusive of consumables** required for preventive maintenance such as grease, Brasso, packing rope, cotton waste, chalk powder, flange gaskets, distilled water etc., and **exclusive of spares and GST**. The charges for the spares and replacement of other major components wherever required will be paid extra as per prevailing market rate.
- d) Apart from above scheduled visits agencies / contractors will have to attend any complaint as and when required without any extra charge.
- e) The contractor will be required to attend any major breakdown / modification works or any other related works other than mentioned in the schedule on emergency basis and the charges for this would be paid extra as per the work.
- f) The contractor will be required to bring tools and other equipment required for maintenance and repair works of the system.
- g) The AMC and rates will be valid for one years. No escalation of rates will be allowed during the currency of validity.**
- h) A technician visiting the site should-carry proper identity card and authority letter to carry out servicing.
- i) The contractor / technician attending to the equipment will sign and paste a slip on the equipment indicating the date of visit and next due date of visit.
- j) All statutory deductions as per govt. rules such as income tax, works contract tax, service tax etc. will be made from the payment payable to the contractors, wherever applicable. GST will be paid extra.
- k) During maintenance work if there is any damage to the components of the system, the contractor will be held responsible for the same and he will have to arrange for the replacement of broken parts with new one free of cost to keep the system in working condition.
- l) All workers engaged by the contractor shall be skilled and technically qualified / experienced for carrying out the maintenance work.
- m) The contractor should not directly or indirectly sublet the contract to any other subcontractor/agency/person.
- n) The contractor is required to furnish all the original valid certificates of work experience, Registration of income tax, service tax etc. for verification by the bank, if called for.
- o) No other conditions of vendor will be considered.
- p) The bank reserves the right to terminate the contract any time during the validity of contract period without assigning any reason, whatsoever.

COMPONENTS OF FIRE HYDRANT SYSTEM SPRINKLER SYSTEM, FIRE ALARM SYSTEM AND PUBLIC ADDRESS SYSTEM _AT ADMINISTRATIVE OFFICES.

FIRE PUMP (ELECTRICAL/DIESEL DRIVEN PUMP SETS/ MONOBLOCK PUMPS)

(A) DAILY CHECKS/ MAINTENANCE

1. Checking and testing the general operating state, serviceability of the pumps and recording the same in the logbook after removal of defect, if any.
2. Functional testing of control panels of the pumps.
3. Checking of leakages, if any.
4. Checking of water level maintained in the underground and overhead fire water tanks and recording the same in the register to be maintained by the firm.

B) WEEKLY CHECKS/ MAINTENANCE

- i) Checking of fuel, electrical, cooling and lubrication system of the diesel engine.
- ii) Checking & testing of pressure gauges and readings to be recorded in the logbook.
- iii) Cleaning of Pump, Motors, valves, On Return Valve, etc.
- iv) Checking the batteries and testing of batteries for health (charged condition/ serviceability) with the help of measuring meter.
- v) Testing of automation of Pumps (The Jockey and Terrace pumps should “cut in” at the pre-set pressure and should “cut off” automatically on reaching the normal line pressure. The main/diesel fire pump should start at the pre-set pressure automatically and stop only by manual push button).

C) MONTHLY CHECKS/ MAINTENANCE

- i) Adjustment/tightening of all the nuts bolts of the pump, motor/engine and other fitments.
- ii) Adjustment of valve clearance etc.
- iii) Maintenance of the terminals of the battery from the corrosion.
- iv) Checking of working of Alternator/ Dynamo/ Starter.
- v) Cleaning and servicing/maintenance of control panels.
- vi) Maintenance of exhaust manifold for leaks and tightness.
- vii) Polishing of all the brass parts.
- viii) Greasing of pump bearings, changing of packing ropes (gland dory) and adjusting the gland or mechanical seal.

D) HALF YEARLY CHECKS / MAINTENANCE

- i) Cleaning of oil bath filter, lubrication of filter, fuel filters etc.
- ii) Adjustment/ balancing of connecting couplings of pump and motor.

E) YEARLY CHECKS/ MAINTENANCE

- i) Changing of lubrication oil of diesel engine. (as per maintenance manual of the engine)
- ii) Painting of Pumps and other accessories inside the pump house with Indian Standard fire red color.

q) FIRE HYDRANT SYSTEM, WET RISER AND SPRINKLER SYSTEM

A) DAILY CHECKS / MAINTENANCE

- i) Checking of all the hydrant valves and close if any valve is open.
- ii) Checking of all suction and delivery connections are made properly.
- iii) Checking of leakages, if any.
- iv) Checking of inventory of items/equipment kept in the Fire Hydrant Boxes.

B) WEEKLY CHECKS/ MAINTENANCE

- i) Cleaning, Checking, testing of yard hydrants and all landing valves and removal of defect, if any.
- ii) Cleaning, Checking, testing of landing valves of two tower and removal defect, if any.
- iii) Cleaning, Checking & testing of Hose Reel, hose reel nozzle and stop valve of two towers and removal of any defect, if any. (Checking & Testing of Hose Reels installed in all the towers should be tested once in a Month).
- iv) Arresting of the leakages, if any, found during the testing.

C) MONTHLY CHECKS / MAINTENANCE

- i) Landing valves: Installed in all the towers should be tested once in a Month.
- ii) Hydrants: Replacing of damaged rubber washer, oiling, polishing of Brass components.
- iii) Hose Reel: Oiling, greasing, polishing of Brass Components, re-winding and winding of the hose reel hose.
- iv) Hose pipe: Checking, polishing of all Brass components, regular replacement of damaged rubber washer.
- v) Pressure Switches: Test the serviceability of pressure switches provided for all pumps.
- vi) Control Panel: Testing of control panels for pumps for all the functions and to be recorded in the logbook.
- vii) Cleaning, checking & testing of Fire brigade inlet and Outlet connections.

D) HALF YEARLY CHECKS / MAINTENANCE

- i) Sluice Valve: Checking, cleaning, changing of packing rope, changing of the gasket, changing of rusted nuts & bolts, greasing and leakage arresting.
- ii) Non – Return Valves: Checking, cleaning. changing of rubber gaskets, changing of rusted nuts & bolts and leakage arresting.
- iii) Air Release Valve: Checking, cleaning, greasing of spring, adjustment of spring tension etc.
- iv) Laying, drying, rolling of Hose pipes.

E) YEARLY CHECKS / MAINTENANCE

- i) Painting of completes pipelines with Indian Standard fire red color.

5. MANUAL OPERATED FIRE ALARM SYSTEM

A) DAILY CHECKS/ MAINTENANCE

- i) Checking and testing the general operating state of panel(s) in normal condition and during power supply failure and recording the same in the logbook after removal of defect, if any.
- ii) Checking and testing the operational, readiness, during mains supply/failure and testing of battery for charged condition.

B) WEEKLY CHECKS/ MAINTENANCE

- i) Performance checks of hooters, visual alarm (s) of panel(s), manual call points and removal of defect, if any.
- ii) Servicing and testing of manual call points for each Zone.
- iii) Performance check of open & short circuit conditions resulting in a faulty alarm indicating in the panel.
- iv) Ensuring the required power supply (AC/DC) is always available to the system.
- v) Checking the confined spaces (viz. MCP, LCP'S & Junction boxes) shall be free from all foreign materials.
- vi) Checking of the wiring condition.

a) MONTHLY CHECKS/ MAINTENANCE

- l) Cleaning of Control panel with air dryer/blower.

MAINTENANCE REQUIREMENT OF SYSTEM COMPONENTS:

For maintaining firefighting system following points are to be taken care of: -

1. To ensure availability of water in UG tank and terrace tank all the time and to maintain the tanks in clean condition.
2. To ensure that the piping system is free from leakage. Any portion found to be leaking is to be isolated, rectified and connected with healthy system in shortest possible time.
- 3 To ensure that all pumps are in good running condition. Any pump found to be defective is to be isolated by closing valves and attended immediately and put into service in minimum time. All pump glands shall be maintained in efficient working condition and the packing renewed as required to maintain the efficiency. All working parts shall be kept clean and lightly oiled. Any necessary repairs shall be put in hand and carried out immediately.
4. To ensure availability of power for electrical pumps, working of starters, switch gear and other electrical components.
5. To ensure healthiness of diesel engine starting system, battery voltage, battery charger and availability of adequate diesel for engine operation.
6. To check all landing valves of internal and external hydrants, isolating valves and replace the defective ones whenever necessary
7. To check automatic operation of entire system by opening landing valves at different locations.
8. To conduct fire drill annually.

Other conditions

- i. The checking and testing should be carried out by your authorized technicians/Engineers only, who will carry his identity Card on person during his stay in the premises.
- ii. Logbook/record should be maintained and the same should be put up to the Fire Officer for their signatures. The date & working of the system will be recorded.
- iii. In case of any break down (minor/major) the authorized engineer/technician should be deputed for rectifying the system immediately. Besides, the agreed scope of service, the authorized service engineer/technician will be required to attend to any number of break down call during the period of this contract, **free of charge including the cost of material, as and when the break down is reported to your firm.**
- iv. **Major repairs like rewinding of motors, replacement of the contractors of the control panels, major repair of diesel engine, replacement of battery, replacement of the pipeline more than 5 Mtrs., are require maintaining the system in working condition, only cost of the material will be borne by the Bank.**
- v. As per instructions of this office the firm will depute their service engineer/ technician, to be associated with our designated personnel to jointly arrange for a mock fire drill.

- vi. If there are any recommendations/suggestions for the improvement of the system, the same should be brought to the notice of the LHO Fire Officer. If any alteration or addition is to be made, prior permission to be obtained and inventory to be made in the concerned book/logbook. However, in case any material/ spare parts are required to be replaced, it shall be done with the prior permission of LHO Fire Officer.
- vii. The repairs/servicing of the system/equipment's shall be carried out to the entire satisfaction of the LHO Fire Officer.
- viii. The repairs/servicing of the system/equipment's shall be done as per the guidelines of the respective manuals of the manufacturers.
- ix. The spare parts used for the repair/servicing of all systems shall be of the original make of the system. Any damage caused to the system due to the use of spurious parts etc. shall be recovered from the firm.
- x. In case spare parts/components accessories are supplied and are to be used for replacement or repair/servicing of the system/equipment these should be brought for verification by LHO Fire Officer. After the satisfaction/approval of the LHO Fire Officer, the spare parts can be used for repairs/replacement.
- xi. In case of any dispute, same shall be resolved amicably and even if dispute is not resolved then the procedure to the courts at Chandigarh shall alone have jurisdiction regarding the matter incidental to this contract.
- xii. The firm or its employees undertaking the work is required to maintain total and complete secrecy and assure not to communicate or allow to be communicated to any person or divulge any matter/information relating to the ideas, concepts, know-how, techniques, data, facts, figures, and all information whatsoever concerning, relating to the bank and its affairs to which the employees have the access and the employer shall also execute letters of fidelity and secrecy in such form as may be prescribed by the bank and the firm guarantees the fidelity and secrecy on behalf of its employees.
- xiii. The firm shall indemnify the Bank from any claim/damage directly or indirectly resulting due to act or omission by the firm in discharge of their functions under contract.
- xiv. The Firm will not subcontract or permit anyone other than the Firm's qualified personnel to perform any of the work, services or other performance required under this agreement without the prior written consent of the Bank. However, such restriction is not applicable for service/repairs/maintenance being provided by the authorized representative of Original Equipment Manufacturer, subject to proper authorization by THE FIRM, in his presence.
- xv. During usual servicing/maintenance if any defects are noticed, or there are any recommendations/suggestions for the system improvement, these should be brought to the notice of the LHO Fire Officer without any delay. Recommendations/suggestions will be examined and if any alternation and addition is required to be made, prior permission is to be obtained from LHO Fire Officer and entry to be made in the concerned logbook.

- xvi. Any spare parts, if required, to maintain the system in working condition should be provided by your firm and the spares parts must be genuine and of original equipment manufacturer (OEM).
- xvii. The Firm will provide the full support by deputing required manpower etc. whenever the inspection or drill carried out by the Bank or State Fire Services authorities.
- xviii. The firm shall comply with the terms, conditions, regulations, rules of all labour laws.

PERFORMANCE GUARANTEE DEPOSIT & PENALTY:

- a) 5% of the total contract value shall be deposited by the successful bidder i.e. (L1) as Performance Guarantee with the Bank, without interest, for the entire period of the contract. An initial Earnest Money Deposit of an amount of Rs. 10000/- (Rs Ten thousand only) shall be deposited in the form of demand draft in favour of State Bank of India, Chandigarh, payable at Chandigarh along with tender and remaining amount shall be deposited within seven days from the date of receipt of work order by the successful bidder i.e. (L1). In case, the L1 bidder backs out and refuses to work, the initial EMD of Rs.10000/- shall be forfeited. EMD shall be returned to unsuccessful bidders, without interest, after finalization of the process.
- b) In case, the firm fails to rectify the fault(s) within the stipulated time, penalty of Rs.200/- (Rupees two Hundred only) per day subject to a maximum of Rs. 5,000/- (Five thousand only), shall be imposed till the rectification of the fault and its verification from the department.
- c) For this purpose, a register shall be maintained in the department, which shall record the details of preventive maintenance, details of fault, time of reporting the fault and its rectification etc.

We have carefully read the above-mentioned terms & conditions and accept all the above-mentioned scope/terms and conditions stipulated by the Bank.

PAYMENT:

No advance payment shall be paid. Proportionate quarterly payment will be released after satisfactory completion of each quarterly service and repairs if any.

AFFIDAVIT

(On a non- judicial stamp paper duly attested by the Notary Public/Magistrate)

I, -----S/o -----Sole Proprietor/Partner/Director/Authorized Signatory, M/s_____, Address-----, do hereby solemnly affirm and declare as under: -

1. That deponent is a Sole Proprietor/Partner/Director/Authorized Signatory of M/s -----, Address----- and competent to depose on behalf of the Firm/Company/LLP.
2. That deponent declares that at present our Firm/Company/LLP is not under arbitration/litigation with any Bank including State Bank of India.
3. That deponent declares that served Show Cause Notice by the Bank due to poor workmanship / delay in execution of work /arbitration / any legal dispute they are not entitled to participating in this tender.
4. That deponent declares that at present our Firm/Company/LLP has not been blacklisted/ delisted/dropped/ depanelled by the SBI including erstwhile Associates Banks or any other Government/Semi-Government/ Nationalised Public Sector Undertaking (PSUs) / Financial Institution (FIs)/ Corporate Offices.

Deponent

Place:

Date:

VERIFICATION:

Verified that content of my affidavit are true and correct to my knowledge and nothing has been concealed therein.

Deponent

Place:

Date:

PRICE BID

Sr. No.	Description	Qty	Unit	Rate	Amount
1	Fire hydrant system, wet riser systems, fire pump & hoses, sprinkler system and all other Allied Equipments as per the scope of work mentioned.	Lump Sum	Lot		
2	One qualified (Diploma in Fire & Industrial Safety/ Advanced Diploma in Fire & Safety Holder / ITI from NCVT & Govt. Approved Institute) and 2 Years experienced Fire Technician shall be provided at Our Administrative Offices (Panchkula, Rohtak, Bathinda, Mohali, Jammu & SBI Colony Mohali) and LHO Chandigarh Building premises during general Shift (10.00 A.M. to 6.00 P.M.) on all 365 days of the year	1	No.		
	GRAND TOTAL				

*Quoted amount is excluding GST, GST will be paid as per Govt. Norms.

1. The rates quoted shall be inclusive of labour, transportation, octroi, entry tax, toll tax or any local tax/ levy etc. and **excluding of only GST.**